

Merchant Services Surcharge Notification Form

LITIGATION OVERVIEW

In November 2012, the Federal District court overseeing the merchant Class Action Interchange Litigation (*Payment Card Interchange Fee and Merchant Discount Antitrust Litigation*) against Visa and MasterCard, preliminary approved a Class Settlement Agreement. As part of the Settlement Agreement, beginning January 27, 2013, U.S. merchants may begin assessing a surcharge on Visa and MasterCard credit card transactions. **Merchant surcharging is prohibited in some states.** You are encouraged to consult with your own independent legal counsel regarding your legal rights and interests. For more information you may visit Visa's website at www.visa.com/merchantsurcharging and MasterCard's website at www.mastercardmerchant.com.

A separate form is required for each Merchant account within 30 days prior to implementing a Surcharge Fee
 Contact Merchant Services at 1-800-654-9256 for additional information/requirements pertaining to a Surcharge Fee

MERCHANT INFORMATION

| | | | |
|--|--------------------------------|--|--|
| Date | | <input type="checkbox"/> Visa Notified | <input type="checkbox"/> MasterCard Notified |
| Merchant Number | | | |
| Legal Business Name | | | |
| Legal Street Address | | | |
| Legal City | | State | |
| DBA Name | | | <input type="checkbox"/> Same as Legal |
| Phone Number | | | |
| Contact First Name | | | |
| Contact Last Name | | | |
| Contact Email Address | | | |
| Number of Locations | <input type="checkbox"/> 1 | <input type="checkbox"/> 2-5 | <input type="checkbox"/> 6-10 |
| | <input type="checkbox"/> 11-50 | <input type="checkbox"/> 51-100 | <input type="checkbox"/> 101-500 |
| | <input type="checkbox"/> 500+ | | |
| List All Merchant Numbers <small>(Separate Merchant Numbers by a comma)</small> | | | |

SALES CHANNELS (Select All That Apply)

| | | | | |
|---|---------------------------------------|-------------------------------------|---------------------------------|--|
| <input type="checkbox"/> eCommerce | <input type="checkbox"/> Face to Face | <input type="checkbox"/> Mail Order | <input type="checkbox"/> Retail | <input type="checkbox"/> Telephone Order |
| Website Addresses <small>(Separate multi Website Addresses by a comma)</small> | | | | |

SURCHARGE OPTIONS (Select One)

| | |
|---|--|
| <input type="checkbox"/> Brand Level | A Brand Level Surcharge is where a merchant charging the same percentages on all credit cards |
| <input type="checkbox"/> Product Level | A Product Level Surcharge is where a merchant poses a surcharge on a particular credit product |
| ✓ Merchants are permitted to apply for a Brand Level Surcharge or a Product Level Surcharge to Credit Cards ✓ A Surcharge Fee cannot exceed 4% ✓ A Surcharge Fee is not permitted on Pre-Paid Cards and PIN-Based Debit Cards | |

OTHER BRANDS ACCEPTED

| | | |
|---|-----------------------------------|--------------------------------|
| <input type="checkbox"/> American Express | <input type="checkbox"/> Discover | <input type="checkbox"/> JCB |
| <input type="checkbox"/> MasterCard | <input type="checkbox"/> PayPal | <input type="checkbox"/> Other |

ACQUIRER / PAYMENT SERVICE PROVIDER / ISO

| | | | |
|---|--|--|--|
| Name | | | |
| ✓ Enter the company name that provides your business with card payment services | | | |
| Contact First Name | | | |
| Contact Last Name | | | |
| Phone Number | | | |
| Email Address | | | |

Fax Completed Form to 303-482-8194